

**University Undergraduate Programs Committee      Meeting Minutes – October 2, 2009**

**Members present:** Chair Jerry Haky, SC; Ann Branaman, AL; Anita Pennathur, BA; Ellen Ryan, CAUPA; Sue Graves for Peggy Goldstein, ED; Yan Yong, EG; Miguel Vasquez, HC; Terry Touhy for Joy Longo, NU; Victoria Thur, Library; Dean Edward Pratt, Undergraduate Studies; Jeff Galin, Writing Across Curriculum Committee; Elissa Rudolph and Maria Jennings, Registrar's Office.

**Special Guests:** Ingrid Johanson, Dave Wolgin, and Donna Chamely-Wiik, College of Science.

Jerry Haky called the meeting to order at 10:03 a.m. and welcomed the special guests.

**I. Minutes**

The minutes of the Sept. 4, 2009, meeting were reviewed and approved.

**II. Old Business**

**1. Discussion Item: Distance Learning Guidelines**

As promised last meeting, Joy Longo, NU, emailed the College of Nursing's Guide to Online courses. The guidelines can be found at <http://nursing.fau.edu/uploads/docs/443/Faculty%20Guide%20to%20Online%20Teaching.pdf>.

At the September meeting, Peggy Goldstein, ED, commented that her college could not find concrete distance learning guidelines for the University. UUPC requested the Nursing guidelines and suggested they could serve as the foundation for establishing new University-wide guidelines. Dean Pratt was asked to discuss this issue with the Senate.

Dean Pratt followed up by informing the group that he shared the concern about the lack of guidelines with the United Faculty Senate's Steering Committee. Steering agrees that the University needs uniform guidelines for distance learning courses. Steering offered to re-establish the University's Committee on Distance Learning with the task of developing clear, uniform guidelines for all colleges within the University.

**2. Discussion Item: Checklist of Guidelines for Honors Courses and Requiring New Honors College Courses to be Approved by Honors Council**

The Honors Council has prepared guidelines for courses that departments wish to submit as honors. The UUPC gave some feedback last month regarding a few items on the checklist, but generally supports the document. The matter that received more attention is whether new Honors College courses should go through the Honors Council review before coming to the UUPC. Jerry Haky explained that other departments within the University must now go through the Honors Council when proposing any new honors courses. Why should the Honors College be exempt?

Miguel Vasquez, Honors College rep., explained that new HC courses already receive a stringent review by the college's curriculum committee, the same kind of review that the courses would receive from the Honors Council. Adding another layer of approval on the new Honors College courses would cause more delay in getting the Honors courses established and would duplicate the efforts of Honors College curriculum committee. Additionally, HC courses by definition already meet all the requirements in the honors checklist. The checklist was created by the Honors Council mimicking the course review that already takes place in the Honors College.

To provide a compromise, Vazquez asked if this procedure can be streamlined as it is done with writing courses in the college. Honors College writing courses are strictly reviewed as well by a writing committee established by the college. Once approved there, the courses are sent to Jeff Galin, Chair of the University's Writing Across Curriculum Committee, for his review. Galin does not present these courses to the full WAC Committee for review.

Haky had some reservations about following this same process for new Honors College courses because he would like to see the entire Honors Council review them, not just the Honors Council chair. He asked the committee for suggestions and it was decided that Vazquez will discuss the streamlined approval procedure with the college's faculty council. Vazquez was also asked to discuss the approval procedure with the Honors Council chair and council members to determine if only the Honors Council chair will review new Honors College courses or if the Council wants the courses reviewed by the full committee. Vazquez is to report the results of these discussions at the November UUPC meeting.

### **3. Termination of College of Education's Health Sciences Bachelor's Degree**

The program's termination was tabled last meeting due to lack of proper forms. Sue Graves, ED, explained that the Health Science bachelor's degree had no enrollments or degree records during the 2004-05 to 2008-09 period. Besides enrollments no longer being sufficient, the program is no longer aligned with the mission or strategic goals of the University, and the program no longer meets the needs of the citizens of Florida. She added that there are no students and no faculty in the program to date.

### **UUPC approved the termination of the Health Sciences Bachelor's Degree.**

### **4. Termination of College of Science's B.A. in Social Psychology Degree**

This termination was tabled last month because Ann Branaman, the Arts and Letters representative, wanted the Department of Sociology to be consulted. At this meeting, Branaman reported that Sociology does not object to the program's termination.

Psychology would like to terminate the Social Psychology degree for several reasons.

A. This degree has considerable overlap with the B.A. in Psychology. There are a number of social psychology courses that will continue to be offered and can be taken as electives in the B.A. in Psychology.

B. The description of the degree program has not appeared in the University catalog since the 2005-06 academic year. No new students were admitted to this program. All were directed into the Psychology degree program. No faculty will be impacted by the termination of this degree.

C. The Social Psychology degree program was inherited from the College of Social Science when Psychology and Social Psychology were merged. Of the three faculty members who moved to Science, only one remains in the psychology faculty. He is retiring at the end of the fall 2009 semester. No faculty will be impacted by the termination of this degree.

D. In 2007-08, three degrees were awarded. In 2008-09, two degrees were awarded. Only one student is currently in this major and she is taking courses consistent with the B.A. in Psychology degree. She has been asked whether she plans to pursue that major. She has been informed that the department would like to end this degree program in spring 2010.

### **UUPC approved the termination of this program effective in the spring 2010 semester.**

### III. New Business University-Wide

#### 1. New courses from the College of Architecture, Urban and Public Affairs:

ARC 4005	Fundamentals of Form-Making	3	New
ARC 4384	Designing Safer Communities with CPTED	3	New
ARC 4464	Color Material Space	3	New
ARC 4742	Architects and Engineers: Histories of a Relationship	3	New
ARC 4781	Magic Realism in Latin American Architecture	3	New
ARC 4947	Architecture and Urbanism (Study Abroad)	3	New

Haky questioned how Architecture could add so many new courses in such tough economic times. Ellen Ryan, the CAUPA rep., explained that she presumes Architecture has the resources to offer the new courses because the college is reviewing programs just like all the other colleges and would not have approved these courses without proper backing.

Haky asked all representatives to question departments when they are making many changes or offering several new courses so that the rationale can be reported to the UUPC. Some of the questions he mentioned representatives can ask are whether programs are being impacted by the addition of the courses, where will the courses fit in, as electives or requirements, does the department already have the professors to teach the courses, etc.

#### UUPC approved the CAUPA courses.

#### 2. New course and course changes from the Dorothy F. Schmidt College of Arts and Letters:

HUM 3949	Co-op Education- Humanities	3	Change restrictions
JST 4430*	Medieval Jewish History	3	New
PHI 3132** (PHI 2132)	Logic	3	Change course level
WST 2010	Introduction to Women's Studies	3	Remove Writing Across Curric. (WAC)

\*Course approved by the Department of History.

\*\*Course level change was suggested by the University Core Curriculum Committee because this course is in the Core; however, the Core does not allow upper-level courses. The Philosophy Department strongly supports the inclusion of Logic in the Core and, hence, wants to accommodate the expressed desires of the Core Curriculum Committee.

#### UUPC approved the Arts and Letters courses.

**3. New courses and course changes from the College of Business:**

BUL 4591	Business Law Cases Through Film	3	New
ECO 4070	Seminar in Economic Education	1-3	Change prereqs.
ECO 4077	Microeconomics for the Secondary School Class	3	Change prereqs.
ECO 4078	Macroeconomics for the Secondary School Class	3	Change prereqs.
ECO 4402	Game Theory and Applications	3	New
ECO 4504	Economics of the Public Sector	2	Change prereqs.
ECO 4955	Field Study in International Economics	1-4	Change prereqs.
ECO 4302	Environmental Economics	3	Change prereqs.
ECP 4451	Law and Economics	3	Change prereqs.
ECP 4530	Health Care Economics and Policy	3	Change prereqs.
GEB 4956***	Undergraduate Business Study Abroad	1-6	New
HFT 3003	Survey of Hospitality&Tourism Industry (New title: Intro. to Hospitality Mgmt.)	3	Change title
HFT 3603	Hospitality Law (New title: Principles of Hospitality Law)	3	Change title
HFT 4240	Managing Quality Service in the Hospitality Industry (New title: Excellence in Guest Service Management)	3	Change title
HFT 4253	Lodging and Resort Operations (New title: Fundamentals of Lodging Management)	3	Change title
HFT 4453	Analyzing Performance of Hospitality Enterprises (New title: Performance Analysis for Hospitality Managers)	3	Change title
HFT 4955	Field Study in Hospitality and Tourism Management (New title: International Field Experience in Hospitality Management.)	3	Change title
MAN 4720	Global Strategy and Policy	3	Change prereqs.
RMI 4353	Risk Management: The Roles of Reinsurance and Capital Market Solutions (New title: Corporate Risk Management: A Quantitative Approach)	3	Change title
RMI 4423	Insurance/Reinsurance: Global Regulatory and Risk Management Challenges (New title: Enterprise Risk Management & Corporate Governance: Qualitative Analysis)	3	Change title

\*\*\*Approved by all departments in the College of Business.

**UUPC approved the Business courses.**

**4. Course changes from the College of Engineering and Computer Science:**

EOC 3105	Statics	3	Change prereqs., delete coreq.
EOC 4620	Dynamics Systems	3	Change coreqs.

**UUPC approved the Engineering courses.**

**5. Course changes from the Harriet L. Wilkes Honors College:**

PHP 3522	Honors Seminar in Nietzsche	3	New and WAC
----------	-----------------------------	---	-------------

**UUPC approved the Honors College course.**

**6. New course from the Christine E. Lynn College of Nursing:**

NUR 4235 <sup>^</sup>	Nursing Situations with Older Adults	3	New
-----------------------	--------------------------------------	---	-----

<sup>^</sup>Course approved by the Health Administration and Gerontology programs in the College of Business.

**UUPC approved the Nursing course.**

**7. New courses and course changes from the Charles E. Schmidt College of Science:**

CHM 2051C <sup>^^</sup>	Advanced General Chemistry 2	6 (4)	Change credits to 4, remove WAC, change coreqs.
ENC 2300 <sup>^^</sup>	Advanced Composition for Science	3	New, WAC, and General Education
PHY 3323	Electromagnetism I	4	Change prereqs.; delete coreq.
STA 3173 <sup>^^^</sup>	Introduction to Biostatistics	3	New

<sup>^^</sup>Course will be linked to CHM 2051C and will serve as the writing component for the CHM 2051C course. The two courses will meet simultaneously for 7 hours per week. CHM 2051C has to be split up with the writing component as a separate course because the American Medical College Application Service (AMCAS), which reviews all transcripts for prospective medical applicants in the United States, would not accept the 6-credit CHM 2051C course for both chemistry and writing. AMCAS prefers courses with the ENC prefix to denote writing. The changes were approved by the Department of English, Core Curriculum Committee, and WAC Committee.

<sup>^^^</sup>Approved by the departments on Biological Sciences and Psychology.

**UUPC approved the College of Science courses.**

**IV. Additional Business**

Dean Ed Pratt, Undergraduate Studies, shared an informational item with the committee regarding course syllabi. He said the UFS's Steering Committee will convene a committee to review criteria required in a course syllabus with the ultimate goal of creating University-wide expectations for syllabi. In discussions about requirements for syllabi, Pratt found that the UUPC, University Graduate Programs Committee, Senate, and Provost's Office all have a set of criteria. He stressed there should be uniform expectations and one set of criteria that should be followed University-wide.

Steering would like the committee to include three members from the UUPC and three members from the UGPC. He asked for volunteers. Ann Branaman, AL, Ellen Ryan, CAUPA, and Miguel Vazquez, HC, offered to serve on the committee.

**V. Next Meeting/Adjournment**

The next UUPC meeting will be Friday, November 6, 10 a.m. to noon in SU 132. The meeting adjourned at 11:10 a.m.