

Members present: Chair Jerry Haky, SC; Mark Harvey, AL; Bruce Arneklev, CDSI; Ethlyn Williams, BA; Angela Rhone, ED; Dan Meeroff, EG; Keith Jakee for Jacqueline Fewkes, HC; Katherine Chadwell, NU; Edward Pratt, Dean, Undergraduate Studies; Maria Jennings and Elissa Rudolph, Registrar’s Office.

Guests: Donna Chamely-Wiik and Patricia Sampedro, Office of Undergraduate Research and Inquiry; Kenneth Dawson Scully, University Honors Council; Tobin Hindle, Geosciences; Brian Hodge, Registrar’s Office; Ingrid Johanson and Shari Goldstein, Science; Pradeep Korgaonkar, Marketing.

Chair Jerry Haky called the meeting to order at 10:03 a.m. A sign-in sheet was passed around to collect proper spellings of attendees’ names. He asked representatives and guests to introduce themselves.

I. MINUTES AND ANNOUNCEMENTS/DISCUSSION

1. APPOINTMENT OF UUPC CHAIR FOR 2016-2017: Current Chair Haky stated that he was willing to serve another year as UUPC Chair and asked the group whether or not anyone else wanted to serve. The group gave approval for Chair Haky to continue his chairmanship.

2. MINUTES: The minutes from the April 29, 2016, meeting were approved.

3. ANNOUNCEMENTS/DISCUSSION

Chair Haky announced the format of this meeting. After a demonstration of the new course forms, he explained he would consider the College of Science items first because they had the most guests present.

Elissa Rudolph, Registrar’s Office, demonstrated the new fillable course forms for the group. These new PDF fillable forms are available on the UUPC website along with the traditional Microsoft Word forms. The latter will be phased out over the next year.

II. BUSINESS FROM THE COLLEGES

1. College of Science

Ingrid Johanson, Science, described the process of redefining the proposed Bachelor of Arts in Health Science degree program, which had been presented at previous meetings, but was sent back to the originators for clarification. During the summer, an interdisciplinary task force was formed with representatives from the colleges of Arts and Letters, Business, Design and Social Inquiry, Education, Nursing and Science. With more focused input, the program and the three new related interdisciplinary courses were revised and redefined. Chair Haky asked about the changes. Dr. Johanson stated that the syllabi for all the courses listed with the concentrations were reevaluated, some courses were added to the concentrations and some were eliminated. The previous 12 credits in one concentration requirement was changed to 15 credits. A comparison of the materials submitted in the spring and those submitted for this meeting showed that one concentration of seven was eliminated (Public Health) and four concentrations had more elective courses added to them.

This BA program serves as a prerequisite for students wanting to go into nursing; it is also for students on their way to medical school and students who want to work in the fields of public health, physical therapy, occupational therapy, nutrition and other types of healthcare. Chair Haky said that the revised titles of the three new courses were more appropriate to the content

(the IDS courses in the table below). Dean Pratt mentioned that the letters of support for this degree program should be included especially if they are updated after the task force reevaluated the program. Shari Goldstein, Science, replied that she will provide the letters. Dr. Johanson added that the program revisions and courses were unanimously approved by the interdisciplinary task force and by the College of Science faculty assembly. Chair Haky asked if the task force will also be monitoring the program going forward and the response was positive. A motion to approve the BA in Health Science and the three new courses was put forward and **the UUPC approved the package.**

The Engineering representative asked when the new BA program would be approved by the Academic Planning and Budget Committee. Dr. Johanson said she would contact the new chair right away to see if a decision could be reached. Then the proposal will go to the Steering Committee on October 6, and assuming it is approved, the proposal would be on the UFS October 17 agenda.

New Degree Program Requirements Appendix A Appendix B Support Docs Signatures	Bachelor of Arts with major in Health Science		New interdisciplinary degree program	
IDS 2520 Form Syllabus	Health Science 1: Foundation	3	New	
IDS 3521 Form Syllabus	Health Science 2: Evaluating the Evidence	1	New	
IDS 3522 Form Syllabus	Health Science 3: Capstone	1	New	

The remainder of the College of Science’s new business then was considered. Chair Haky discussed STA 4202L and a prerequisite change for this course. A motion to approve the course revision was put forward and **the UUPC approved the revision.**

Tobin Hindle, Geosciences, spoke about GEA 4275 and its new description as a research intensive (RI) course; the syllabus now addresses all six student outcomes to qualify as a research intensive course. At this point, Chair Haky asked Donna Chamely-Wiik, Director of the Office of Undergraduate Research and Inquiry (OURI), to share what “RI” means to the newer members of the UUPC. She explained that the Undergraduate Research Curriculum Committee (URCC) is a subcommittee of the UUPC. The subcommittee reviews and evaluates courses that would be taught at a higher level and would then qualify as research intensive. After reviewing potential RI courses, the subcommittee recommends (or not) that the courses be presented to the UUPC with their new titles and syllabi. A letter of recommendation from the URCC is then attached to the course form.

The Honors College representative asked Dr. Chamely-Wiik whether or not the committee recommends course caps. She responded that they do not review course caps, but if group projects are permitted, the individual and the group both receive assessments. A motion to approve the course revision for GEA 4275 was put forward and **the UUPC approved the revision.**

Next, CHM 4972 was considered. This course was already research intensive with “Honors” in the title, but it did not carry the RI designation. A motion to approve the course revision for CHM 4972 was put forward and **the UUPC approved the revision.**

CHM 4972 Form Syllabus RI approval	RI: Honors Thesis in Chemistry	2	Add research intensive component, change title, prereq. and description	
GEA 4275 Form Syllabus RI approval	RI: Human-Environment Interactions in South Florida	3	Add research intensive component, change title, add prereq.	
STA 4202L Form Syllabus	Applied Statistics Lab	1	Change prereq.	

2. College of Business

Pradeep Korgaonkar, Marketing, presented a current course that has been revised to add the research intensive component along with a title change. He described how this course is taught at a computer lab where he works with each group of students on their projects. Dr. Korgaonkar also stated that he gets positive feedback from businesses who have hired FAU marketing-focused students, so he believes the revision will only increase the level of expertise in current and future students. A motion to approve the course revision was put forward and **the UUPC approved the revision.**

A question was raised concerning the RI courses. Should there always be a representative familiar with a college’s RI courses present at the UUPC where they are presented? It was decided that as long as the director of the OURI is present at the meetings, there is no need for additional personnel.

MAR 4613 Form Syllabus RI approval	RI: Marketing Research and Information Systems	3	Add research intensive component, change title	
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3. College for Design and Social Inquiry

CDSI representative Bruce Arneklev began describing his college’s items of business. Dean Pratt mentioned that the Academic Integrity link in CDSI’s Drug Courts course was incorrect. Dean Pratt reminded everyone that this link, along with the Student Accessibility Services (SAS) link now shown on the Provost’s website, should be included in every course syllabus. The CDSI rep

will provide the revised syllabus to the Registrar’s Office personnel. He continued describing the catalog changes in the Criminology and Criminal Justice area indicating the main change is to remove restricted electives, making them regular electives. Rep. Arneklev stated this change is necessary due to a lack of faculty to teach the restricted classes. He then discussed the four new courses, three of which are Directed Independent Research. A motion to approve the catalog revisions and the four new courses was put forward and **the UUPC approved.**

Program Changes	Criminology and Criminal Justice			
CCJ 4283 Form Syllabus	Drug Courts	3	New	
CCJ 4915 Form	Directed Independent Research	3	New	
PAD 4915 Form	Directed Independent Research	3	New	
URP 4915 Form	Directed Independent Research	3	New	

4. Honors College

The HC representative said that the decision to remove the prerequisite for EXP 4631 came about because the content of the prerequisite course is no longer necessary for the EXP course. As the UUPC considered this, the University Honors Council (UHC) chair noted that this course change did not come through the UHC, and it should have. He maintained that all changes to existing Honors College courses, not just new courses, need to go through the UHC. Chair Haky confirmed this statement. There was some discussion about this, enough to table this course change until it receives UHC approval.

5. Library

Library Rep. Kristy Padrón was unable to attend the meeting, but she sent a message about her area.

- a) **Fall 2016 Library Workshops.** These 50-minute sessions include topics related to using information for academic purposes. Topics include APA Bootcamp, Library Research 101 (orientation to the library), Web of Science, RefWorks, Finding Information on Presidential Candidates and more. Faculty and instructors are encouraged to assign these as extra credit; certificates of completion can be provided as proof of attendance. Go to <http://tinyurl.com/Fall2016wkp> for more information and to register. Workshops are open to all students, staff and faculty.
- b) **Repurposing Public Spaces.** The Boca Campus library is repurposing its public spaces to make room for areas for student study. Its first floor received new paint and furnishings. More repurposing is in the works. (As an aside, our furniture vendor Herman Miller and their contractor provided very poor service, and we’re still having issues. Approach them with care!)
- c) **STEM Upper-Level Undergraduate Student Survey.** The library is planning its assessment activities for the 2016-2017 year. Kristy Padrón will be doing a brief STEM student survey on

library instruction and use and is soliciting instructors for upper-level undergraduate STEM courses. Please contact her to participate or for information (kpadron@fau.edu).

III. NEXT MEETING/ADJOURNMENT

Future Meetings, Next Meeting and Adjournment

1. UUPC meetings for academic year 2016-2017 will take place on Mondays from 10 am to noon on the following dates as approved by the Committee last meeting:

Dates for AY 16-17 (Mondays):

FALL: Oct. 17, Nov. 14, Dec. 12 (exam day)

SPRING: Jan. 30, Feb. 27, April 3, May 1 (exam day)

2. Program revisions approved at this September 12 meeting will be considered by the Steering Committee and the UFS on the dates below. Please have a college representative present at those meetings in case questions arise about the program changes.

Steering: Oct. 6, from 2 to 4 pm in AD 305

UFS: Oct. 17, from 2 to 4 pm in NU 202

<http://www.fau.edu/ufsgov/steering-committee.php>

<http://www.fau.edu/ufsgov/calendar.php>

3. Chair Haky adjourned the meeting at 11 am.